

Zeta Alpha Alumni Chapter of Theta Chi, Inc.

Board of Directors Meeting

January 16, 2022

Conference Call Meeting

Sky Pederson called the meeting to order at 6:59 p.m. EDT. Those in attendance and constituting a quorum were:

Present: Douglas M. Bull, John S. Farrar, Kevin Krepinevich, Sky Pederson, Patrick Russell, Logan Tupper (Late)

Absent: Michael Bariski

Additional Attendees: Rick Fox

Motion by Doug Bull

The minutes of the November 7, 2021 Zeta Alpha Chapter Alumni Board Conference Call Meeting be approved.

Second and passed without dissent.

President Report

President Pederson shared of his positive experience at the Theta Chi Training Conferences in St. Louis Missouri January 7-9, 2022. The Sasser Presidents Conference is held every January for the newly elected Presidents, Vice Presidents for Health and Safety, Recruitment Chairmen and Marshals of all Theta Chi chapters and colonies. This event goes into detail on the policies and guidelines of Theta Chi Fraternity, how to be an effective leader, and networking with other chapter/colony presidents. Alumni who attended as presenters were both President Pederson and Brother James Jackson. Brother Kevin Krepinevich also attended the conference for his role as the Chapter Advisor.

Treasures Report

Balance as of Nov 7, 2021	\$7,553.63	Combined Total
	\$2,531.00	Brick Fund
	\$5,022.63	General Fund
Balance as of January 16, 2022	\$7,533.63	Combined Total
	\$2,531.00	Brick Fund
	\$5,022.63	General Fund

During the BOD Meeting of November 7th it was noted during the Treasurer's report that the Helping Hand Fund was \$123.87 short of endowment status. At that time many of the members of the BOD offered to send a check for the short fall. A check from the General Fund was sent for \$496.00 which represented \$124 checks received from Brother Russell, Perdue, Brasington and Fox. In addition, Brothers Farrar, Pederson and Krepinevich made their donation thru the SRU Foundation web site <https://srufoundation.org/helpinghands.html>. Along with the check for the funds being sent a letter detailing the donor information was sent to the Foundation for purpose of

acknowledgment of the donor's tax-deductible donation. The Foundation was instructed send letters to the donors acknowledging their tax-deductible donations.

Because we do not have access to the fund's accounts directly, we don't have the exact account total for the Helping Hand Account balance. Thru the generous donations of the Board the amount added to the fund was in excess of \$769.00 which helped achieve endowment status for the fund.

Scholarship Fund Accounting

The Resolute Man Scholarship Funds which is no longer receiving and additional funding has a remaining balance of \$717.32

The Helping Hand Scholarship Fund will, at a minimum, increase by \$769.00 to a balance of \$25,767.87 which should qualify for the fund to be moved to Endowment Status. During the month November there was an approved application received from the chapter requesting a \$500 scholarship for an active member of the Chapter. The application was reviewed and approved per the policies of the Scholarship Fund so the request was processed and payment was made to the Brother in need.

We should be proud that we as an Alumni Chapter have created this Fund for our young members of the chapter to help in time of need. With the payment made the ending balance with the fund will be \$25,267.87

Chapter Advisor Report

Advisor Krepinevich reported since our last meeting the Zeta Alpha Chapter installed the Zeta Pledge class on November 14th followed by a chapter meeting he was able to attend. Brothers Don Iskat, Paul Herbert and Patrick Russell were also in attendance. As in the past, the chapter continues to strictly adhere to the ritual and takes time in advance to practice making it as flawless as possible. Alumni in attendance were all given roles to participate.

The chapter elections were held two weeks later on November 28th with the following Brothers elected to the following positions:

- Andrew Koley – President
- Jack Hare – Vice president
- Maximus Oberg – Vice President Health and Safety
- Ben Sullivan – Secretary
- Mitch Wilson – Treasurer
- Billy Planic – Recruitment Chairman
- Lucian Dean – Marshal
- Tyler Ross – Scholarship Chairman

It is of note that each member, with the exception, of Brother Oberg were initiated either this past spring or fall. This emphasizes the critical role each of the Officer Advisors will have this year. January 7-9, 2022 Theta Chi International held their annual officers training for chapter presidents (Sasser Conference), Vice Presidents of Health and Safety (Sacred Purpose), Marshal Conference and Recruitment Chairmen Conference (Amplify Theta Chi) this year it was held in St Louis. IHQ provided a stipend for each chapter's travel to attend and provided meals and housing on site.

Additionally, Chapter Advisor training was provided during the weekend and Advisor Krepinevich attended in his case IHQ covered all expenses once he got there. He was able to finalize almost all of the arrangements related to the Alumni Corporation Recognition Program for submission.

Unfortunately, due to contracting COVID-19 President Koley and Marshal Dean could not attend nor could staff member and past Zeta Alpha President Eric Lehman. However, IHQ is scheduling make up sessions for officers who could not attend (since these two were not the only ones who contracted Covid prior to the weekend.)

The Zeta Alpha chapter was well represented. In addition to those mentioned, Alumni President Sky Pederson and Zeta Alpha Recruitment Advisor James Jackson were asked to be presenters at the event. IHQ tries to use prominent successful brothers to lead these sessions.

Due to budget constraints, all officers could not be trained on St Louis so IHQ will be providing an additional training for chapter treasurers via zoom on January 19, 2022.

This coming weekend, January 22, 2022, the annual Executive Board and Chapter Officer Advisors retreat will be held at Slippery Rock University to be held between 9:30 am and 5:00 pm. The intent of the retreat is to strengthen the relationship between the chapter brothers and their alumni counterparts and assist the chapter officers in providing some institutional knowledge, avenues of assistance and a workable plan for 2022.

Advisor Krepinevich reported that he is currently working on creating 2 checklists. One for the Alumni Board and one for the Chapter to be placed on the web site to highlight important dates of when things are due such as filing 990 forms, nominations and other items so they do not get forgot in the future and act as some type of institutional memory.

Finally, he reported that he forwarded to Treasurer Farrar the receipt from Past President Cooper Collins for Homecoming expenses for \$175.69 which is less than the \$300 allocated by the Board in September and covered everything from cups to buns!

Helping Hand Scholarship Fundraising Chair Report

Chairman Perdue sent a brie Board indicating that since an appeal was included in the newsletter prior to the holidays concerning Brothers being asked to consider making a donation to Brother David Price and his GoFundMe page that he withheld any mailing over the holidays related to the Helping Hand Fund and will begin again now in the Spring.

Old Business

990 Form

Brother Krepinevich indicated all the paperwork has been completed for the Zeta Alpha Alumni Association to be “officially” recognized as the Alumni Association for the Zeta Alpha Chapter and receive the recognition and benefits associated with completing the application, with one exception. The IRS, though it has an Employee Identification Number for the Association, we were not listed as a non-profit. Because of this he and Treasurer Farrar have rectified this issue registered as a 501c7 and have filed the appropriate paperwork and the 990N form will be filed

with the IRS between March 8 and 20 (deadline May 5) and then all paperwork will be complete and sent to Theta Chi IHQ for processing. A final update will be made at the next Board meeting.

As an alumni association with an EIN number whether recognized by the IHQ or not the organization is required to file a 990N with the IRS every year.

New Business

The Board discussed consolidating and streamlining the ordering of bricks to be placed at the Slippery Rock Alumni House.

Motion by: Patrick Russell

That Brothers are encouraged to inform the board of the passing of initiated brothers of the Zeta Alpha Chapter.

When the Board is aware of the passing of an initiated member of the Zeta Alpha Chapter, a motion shall appear in the minutes, noting that Brother's passing.

No later than June 1 each year the Secretary shall review the previous twelve (12) months of minutes and compile a list of all Brothers who have passed and present that list to the Board with a funding request to be made from the Brick Fund to approve a brick to be placed in memorial for each Brother at the Russell Wright Alumni House at Slippery Rock University.

Once approved, the Treasurer shall send a check to the Secretary. The Secretary shall then send the check along with an order form for the bricks to be ordered to the SRU Alumni Association.

Second and passed without dissent.

Golf Outing 2022 -Update

The date for the upcoming golf outing will be Saturday June 11th 2022 at Tam O'Shanter Golf Course in Hermitage PA. Brother Bull has confirmed the event with the golf course. The hotel that we typically reserve rooms will be under renovation during that time this year. Alternative hotels in the area are also booked and those that are not booked have extremely high rates. The Fairfield Inn in Slippery Rock has availability for that weekend. There is a level of familiarity with hotel among some of the board members and the rates are reasonable. Travel between the hotel and the golf course can be provided by bus transport. Brother Bull will firm up the details and report at the next Board meeting.

Various payment options were discussed for meals as alternative to sending checks in advance of the event. This option will be explored by Treasure Farrar and First National Bank. Additionally, it was discussed that money may be collected the day of the event during registration.

President Pederson is going to develop a list of responsibilities for the outing and make assignments at the next meeting. Brother Bull has organized the golf with Tam O'Shanter and reserving a block of hotel rooms for out-of-town brothers.

Board Nominations are due April 1

Three (3) current board member's terms will be concluded in the spring of 2022. Brothers Bull, Farrar, Tupper terms are currently ending. President Pederson will reach out to current members to see if they wish to continue on the Board. Additionally, if any Zeta Alpha Alumni have a desire to be part of board they should notify President Pederson of their intentions.

Next Board Meeting

The next Board meeting will be scheduled for March 27th, 2022, at 7:00 p.m. EDT.

The meeting was adjourned at 7:47 pm EDT

Minutes submitted by Secretary Patrick Russell