

**Zeta Alpha Alumni Chapter of Theta Chi, Inc  
Board of Directors Meeting**

**September 17, 2017  
Conference Call**

John J. "Jack" Shivetts called the meeting to order at 7:04 p.m. EDT. Those in attendance and constituting a quorum were:

**Present:** Douglas M. Bull, Charles T. "Chuckie" Boylan, John S. Farrar, Richard D. Fox, CAB Chairman Paul Herbert, John J. "Jack" Shivetts,

**Absent:** Joseph Suprano

**Non-Voting Board Members in Attendance:** Andrew C. Blystone, Michael S. Burk, Dr. Donald F. "Doc" Hannon, Raymond Rector, Scott W. Whiteman

**Others Present** Recolonization Chair Kevin Krepinevich and Stephen Pennell

**Motion** by Rick Fox

The minutes of the August 20, 2017 Zeta Alpha Chapter Board conference call meeting be approved as distributed.

Seconded and carried without dissent.

**Presidents Report**

President Jack Shivetts stated he met with National Field Executive Mitch Nolan talked about the plans that were made for the Colony Potential New Member Polo Shirts.

National Field Executive Mitch Nolan explained that it is not practical for the Field Executives to be on the Alumni Committee conference calls when they are held on Sunday evenings. The regularly scheduled PNM meeting is Sunday night.

In his review of plans for Homecoming, President Shivetts' expressed several concerns. First, several Brothers who regularly attend, are unable to this year. Since they were responsible for a major part of the set up and running the event, President Shivetts will be reaching out for anyone interested in helping and will detail what items such as supplies, tables and other items that will be needed.

President Shivetts is requesting that those who plan to attend, to please contact him, to provide a head count to help determine what needs to be purchased. Though the response has been minimal to date, President Shivetts is expecting approximately 100 people to attend.

It was requested that anyone attending Homecoming to please wear Theta Chi Letters and colors to help promote the fraternity.

The next Alumni Board conference call is scheduled for October 8, 2017 at 7:00 p.m. EDT.

**Treasurers Report**

Treasurer John Farrar reported two checks for \$412 each have been issued. One for each of the Field Executives for their food plan while on campus.

Treasurer Farrar reported that contact has been made with Brothers Scott Whiteman, James Clarke and Joseph White arranging for checks to be mailed for the golf hole sponsorship at the Slippery Rock University Alumni Golf Outing and expects receipt by September 22, 2017. Funds will be deposited upon receipt.

**Motion** by Jack Shivetts

That the Board approve \$250 for the sponsorship of a golf hole at the Slippery Rock Alumni Association Annual Golf Outing held August 7, 2017.

Seconded and carried without dissent.

### **Committee Reports**

Chapter Advisory Board Chairman Paul Herbert reported he held a teleconference call on September 10.

He reviewed the progress of the Field Executives and stated there are 23 PNM's who have accepted bids.

Brother John Kuntz has due to personal reasons resigned his position as Marshal Advisor on the Chapter Advisory Board. Brother Al Lichtenwalner was contacted and was elected by the Chapter Advisory Board to fill the position.

Scholarship Chair Ron Burke reported on the Resolute Man Book Scholarship and the tentative plans for the awarding of the scholarships to the winning undergraduates during the recolonization ceremony.

CAB Chair Herbert stated he is working with Recolonization Chair Krepinevich and with the Field Executives and discussed the plans for the recolonization ceremony. Date, time, room setup and refreshments were some of the items discussed and plans will be finalized within the next week. Once finalized and the colonization paperwork is approved by the grand Chapter Recolonization Chair Krepinevich will distribute the date, time and details to allow those planning to attend the ceremony, time to make plans.

### **Old Business**

Follow up on the motion from the previous meeting establishing 3 signatories for the Alumni Chapter bank account was pursued. Paperwork has been completed for President Shivetts and Treasurer Farrar. Paperwork will be forwarded to Secretary Fox to complete the process. Treasurer Farrar will contact the bank to finalize arrangements for his electronic access to the account. Steps are being taken to get an account opened in Slippery Rock and all funds eventually moved.

A request of progress on the process of establishing 501(C)4 status for the Alumni Association to allow purchases to be made tax free was made and there is no progress at this time.

An update on the motion to obtain a Fundraising Chairman was requested. Discussion followed and the search is continuing.

### **New Business**

**Motion** by John Farrar

That the Alumni Board adopt the following as the Alumni Chapter's policy on Alcohol:

No alcohol will be given or sold to any undergraduates at any alumni functions no matter what the age of the undergraduate to ensure there is no dispute, disagreement, implied impropriety or need to manage the distribution of alcohol to undergraduates.

No Alumni Corporation funds will be used for the purchase of alcohol at any Alumni Corporation sponsored event.

No member or guest who appears to be under the influence of alcohol will be permitted to operate a motor vehicle.

Seconded and carried without dissent.

**Motion** by Doug Bull

The Alumni Board adopt a Standard Code of Conduct as a standard for an alumni member to follow to be in good standing and be considered while interacting and/or working with undergraduates at all times. The Standard Code of Conduct as adopted is attached to these minutes as Attachment #1.

Seconded and carried without dissent.

#### **Discussion Items**

It was suggested by non-voting members of the board that the Board consider creation of a Disciplinary Committee. The purpose of the committee would be to review and evaluate any future incident that may occur which is not in compliance with the Standard Code of Conduct and/or Alcohol Policy and make a recommendation to the Alumni Chapter Board.

The meeting was adjourned at 8:18 pm EDT by Alumni Board President Jack Shivetts.

Minutes submitted by Secretary Richard D. Fox

## Attachment #1

### Standards Code of the Alumni Corporation of the Zeta Alpha Chapter of Theta Chi Inc.

Since our founding, Theta Chi members have worked to attain and represent the highest ideals possible in every phase of life. We strive to create an environment of fellowship and friendship, learning and sharing, and pride and achievement. Our ability as a fraternal organization to reach that goal, and in turn enrich and enhance the well-being of others, depends upon the standards and dedication of our individual members. As individual members, we are dedicated to operating with integrity, pride, and sensitivity. Theta Chi has a proud tradition in the quality of its membership. A Theta Chi tries to be a mature person, gracious and respectful of others, and of himself. He is conscious of the fact that his personal conduct, attitudes, and standards affect the welfare and reputation of Theta Chi. Each member must guard the honor and privilege of his Theta Chi membership, and each alumni chapter should develop standards programs that encourage positive development of each member.

The Alumni Corporation of the Zeta Alpha Chapter of Thea Chi Inc. holds its members accountable for the following items to be in good standing:

1. **Laws, Rules, and Policies.** Theta Chi members will abide by all federal, state, and local laws, as well as the standing rules, policies, standards and bylaws of Theta Chi Fraternity, the local chapter and Slippery Rock University.
2. **Moral Conduct.** Theta Chi expects a brother to have a set of personal standards, which commands self-respect. A Theta Chi member conducts himself so as to be a credit to his brothers and to his fraternity as an inducted new member, an undergraduate member, and as an alumnus member. Personal pride, integrity, honesty, and respect should govern the attitude, appearance, language, manners, and conduct of each Theta Chi member. Actions speak louder than words and the actions of a Theta Chi must always be consistent with our high ideals, principles, and values. Anything less is hypocritical and unacceptable.
3. **Confidentiality.** Theta Chi is a secret society. Loyalty to Theta Chi, to its ideals, to its principles, and to the brothers, is expected of each member. Theta Chi ritual and fraternity business are private and belong only to members; accordingly, members will not communicate ritual or fraternity business to non-members.
4. **Finance.** Each member shall promptly meet his financial obligations to the Alumni Corporation by March 1 of each year.
5. **Alcohol.** The use of alcohol is a matter of personal choice for those of legal drinking age. Each member is expected to make responsible choices regarding alcohol. Misuse or abuse of alcohol reflects unfavorably on the public image of Theta Chi and the entire Greek system, and has the potential for serious health risks. At all Theta Chi Alumni Corporation functions where alcohol is consumed, the following guidelines will be in effect and will be followed.
  - No alcohol will be given or sold to any undergraduates at any alumni functions not matter what the age of the undergraduate to ensure there is no dispute, disagreement, implied impropriety or need to manage the distribution of alcohol to undergraduates.

- No Alumni Corporation funds will be used for the purchase of alcohol at any Alumni Corporation sponsored event.
  - No member or guest who appears to be under the influence of alcohol will be permitted to operate a motor vehicle.
6. **Hazing.** Hazing in any form is absolutely prohibited in Theta Chi. Theta Chi members will not haze. Hazing is any situation, which creates mental or physical abuse, discomfort, embarrassment, ridicule or harassment, whether on or away from fraternity property. Theta Chi Fraternity promotes fellowship and brotherhood among its members and practices positive educational programming. Hazing in no way achieves this goal. Theta Chi does not segregate pre-initiated members from initiated members without a constructive purpose in mind.
  7. **Illegal Drugs.** Theta Chi members will not use, will not have in their possession, and will not traffic in illegal drugs at any Alumni sponsored events.
  8. **Sexual Harassment.** Theta Chi men should have a position of influence in the direction and achievements of the university and their community, and activities should promote self-worth, human dignity and a positive Greek image. Theta Chi affirms that the dignity of the individual is a basic element of a civilized society which comes from a feeling of positive self-worth, that the individual self-worth is a necessary factor in establishing healthy relationships between sexes and that sexual harassment of any individual or group to any degree is deplorable. Therefore, as members of a Greek society, we reject all activities, including competitive games, which are destructive, demeaning, abusive, promote divisiveness and those that promote a negative image of the Greek community in general.
  9. **Housing and Visitation.** When Theta Chi housing is provided, it is maintained for the benefit of all members, and as the official residence of a chapter it impacts the campus image of that chapter. A positive reflection of Theta Chi standards is to be conveyed at all times. All alumni members will respect the chapter housing unit whenever it may be visited.
  10. **Mentoring.** Members should be aware they are role models for the undergraduate members and being so should interact with the undergraduate members in a respectful, dignified way upholding the highest standards of Theta Chi.
  11. **Enforcement of the Standards Code.** Any member found to be in violation of this Standards Code is subject to disciplinary measures or membership cancellation as provided in the Bylaws of Theta Chi Fraternity. Implementation of the procedures for handling infraction of the Standards Code is the responsibility Board of Directors of the Alumni Corporation of the Zeta Alpha Chapter of Theta Chi, Inc. In addition to the conduct defined in this Standards Code, any action by a member, which adversely affects Theta Chi, himself, or any other member is specifically prohibited, and the member is subject to the same procedural provisions as are those members whose conduct is specifically addressed herein.